Warwickshire Education Services



**Applicable from upgrade 7.210 onwards**

# End of Key Stage
# Early Years Foundation –
# (EYFS Revised Profile 2023)

## Book 03

**Enter results, upload to the LA, print reports, upload to Linked Documents in pupils' records**

## Return Dates:

***Monday 5th June – Tuesday 27th June 2023***

***Upload file to:***

http://apps.warwickshire.gov.uk/SchoolUpload

Warwickshire County Council

In Support of Learning

ICT Development Service

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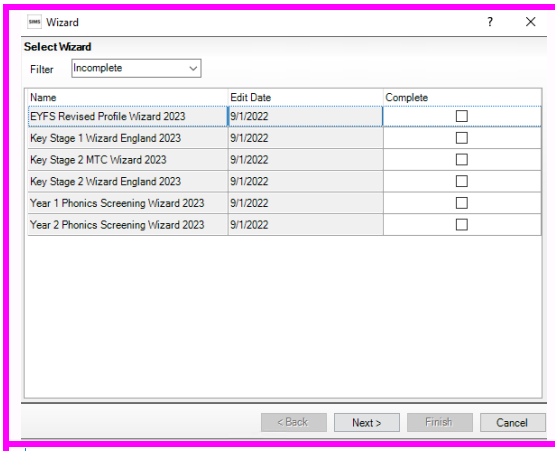
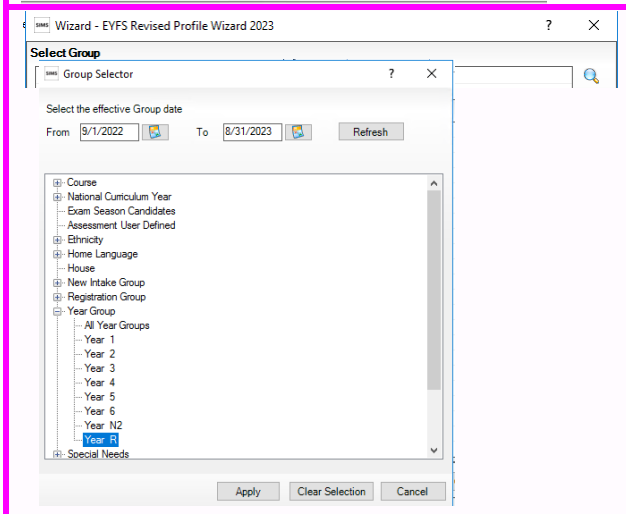
# Selecting the EYFS Wizard

Use Route: **Tools/Performance/Assessment/Wizard Manager** to display the first page of the wizard.



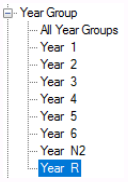

1. Highlight **EYFS Revised Profile Wizard 2023**

2. Click **Next**.



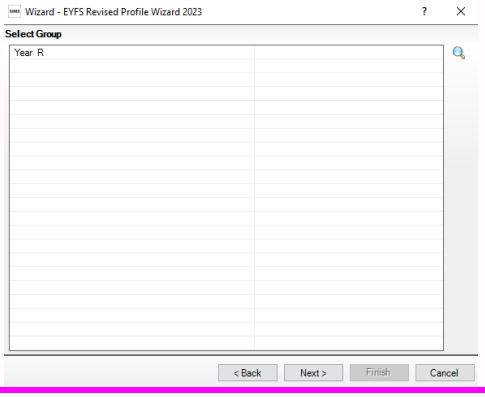

**Selecting the Group**

3. Click on the Magnifying glass to the right of the **Select Group** panel
4. Click the + next to **Year Group**
5. Select **Year R**




If a **User Defined Group** has been created, click **+** next to **User Defined Group** and select the required group from the list.

6. Click **Apply**

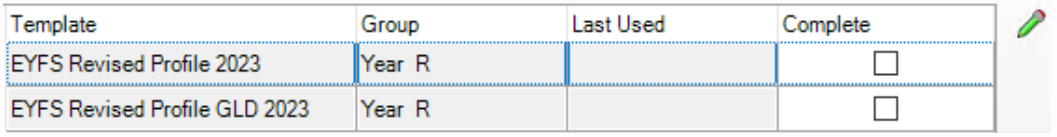



The selected Group **Year R** will now be displayed,

7. click **Next**

# *Clarification of the marksheets*

There will be **2** marksheets available



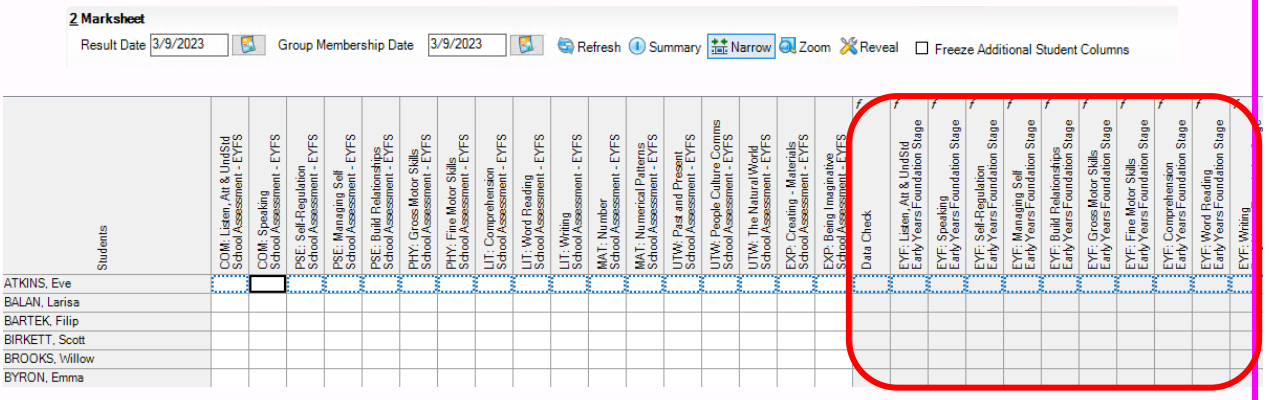

The first marksheet **EYFS Revised Profile 2023** is for data entry.

## Early Years Foundation – Year R

The second marksheet **EYFS Revised Profile Good Level Development 2023,** is a simple calculation marksheet that extracts results from the first marksheet to establish whether or not the pupils are working at a **Good Level of Development** which is identified by a **Y** or **N (Yes** or **No).**

To open the **EYFS Revised Profile 2023,** either select and double-click to open or highlight the marksheet and use the green pencil to the right of the screen

Once opened, the **EYFS Revised Profile 2023** marksheet, will display current **Reception** pupils. To see all the cells/screen in the marksheet., click on the **Narrow** button at the top of the marksheet




A result must be entered into each of the white cells for the **Data Check** area cells to be populated with results. If any cells are missing results, then nothing gets populated in the **Data Check** panel (grey area.)

# Early Years Foundation – Year R

**EYFS Revised Profile Wizard 2023**
**2 marksheets -**
**1 for data entry**
**1 for calculation**

**To be returned to the LA from**
**Monday 5th June to**
**Tuesday 27th June**

## How to enter Results

With the marksheet open, there are **17** columns to complete.

**Available Grades to select:**
**2 - Expected, 1 - Emerging**
**A - Unable to assess, or exemption applies**

1. Using the keyboard, enter one of the available grades into each of the cells

2. A grade **must** be entered in all 17 white columns for **all** pupils.

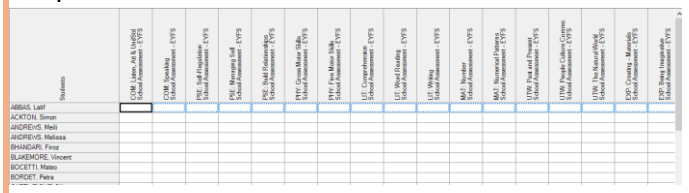
When all columns have been completed, click **Save.** The **Data Check** formula columns will be populated.

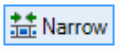
**NB:** If a result is missing, the **Data Check** column will display a value of **Missing** for **all** columns and not just the ones with missing results.

It is the results from the **Data Check** columns that are uploaded to the **LA** via CTF

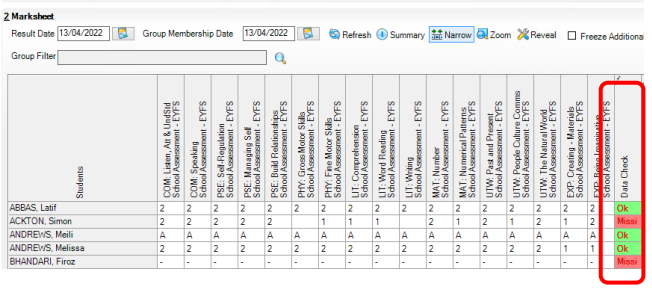
Therefore, a grade must be recorded

Open the **EYFS Revised Profile 2023** marksheet

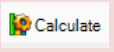


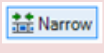
**NB:**
So that all 17 columns may be viewed, Click on the 

button, so that any missing results can be seen clearly in the **Data Check** column.




- Once results have been entered **Save** the marksheet

Open the second marksheet, **EYFS Revised Profile GLD 2023**. Results from the first marksheet will appear in this second marksheet. Click 


Click the 

button to view all columns. Click


| Students | COM: Listen, Att & UndStd Early Years Foundation Stage | COM: Speaking Early Years Foundation Stage | GLD Com & Lang Achieved Early Years Foundation Stage | PSE: Self-Regulation Early Years Foundation Stage | PSE: Managing Self Early Years Foundation Stage | PSE: Build Relationships Early Years Foundation Stage | GLD PSE Achieved Early Years Foundation Stage | PHY: Gross Motor Skills Early Years Foundation Stage | PHY: Fine Motor Skills Early Years Foundation Stage | GLD PHY Achieved Early Years Foundation Stage | LIT: Comprehension Early Years Foundation Stage | LIT: Word Reading Early Years Foundation Stage | LIT: Writing Early Years Foundation Stage | GLD LIT Achieved Early Years Foundation Stage | MAT: Number Early Years Foundation Stage | MAT: Numerical Patterns Early Years Foundation Stage | GLD MAT Achieved Early Years Foundation Stage | GLD Achieved Early Years Foundation Stage | UTW: Past and Present Early Years Foundation Stage | UTW: People Culture Comms Early Years Foundation Stage | UTW: The Natural World Early Years Foundation Stage | EXP: Creating - Materials Early Years Foundation Stage | EXP: Being Imaginative Early Years Foundation Stage | Total Pts Early Years Foundation Stage | Expected in all 17 ELGs Early Years Foundation Stage |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| ABBAS, Latif | 2 | 2 | Y | 2 | 2 | 2 | Y | 2 | 2 | Y | 2 | 2 | 2 | Y | 2 | 2 | Y | Y | 2 | 2 | 2 | 2 | 2 | 34 | Y |
| ACKTON, Simon | - | - | N | - | - | - | N | - | - | N | - | - | - | N | - | - | N | N | - | - | - | - | - | 0 | N |
| ANDREWS, Meili | A | A | N | A | A | A | N | A | A | N | A | A | A | N | A | A | N | N | A | A | A | A | A | 0 | N |
| ANDREWS, Melissa | 2 | 2 | Y | 2 | 2 | 2 | Y | 2 | 2 | Y | 2 | 2 | 2 | Y | 2 | 2 | Y | Y | 2 | 2 | 2 | 1 | 1 | 32 | N |
| BHANDARI, Firoz | - | - | N | - | - | - | N | - | - | N | - | - | - | N | - | - | N | N | - | - | - | - | - | 0 | N |

Total Points ahievable is **34**.
Y, the pupil has achieved a **Good Level of Development**
N, the pupil has **not** achieved a **Good Level of Development**

# Early Years Foundation – Year R

**NB:**

- Check for Missing Results – files must **not** be uploaded to the LA with missing results.
- All pupils within the **EYFS** group must be included in the CTF file submitted.
- Remember if changing any results in the marksheet, click on **calculate** and **save** the marksheet before creating the CTF and uploading to the **LA**
- Teachers and Headteachers will need to check/sign off marksheets
- Upload results for EYFS, to the LA via CTF–
  Please see **Book 8 – Exporting Uploading EYFS Phonics & KS1 results to the LA using the CTF routine** for guidance

http://apps.warwickshire.gov.uk/SchoolUpload