

Applicable from upgrade 7.210 onwards

End of Key Stage Key Stage 1

Book 06 –

Enter results, upload to the LA, print reports, upload to Linked Documents in pupils records Stage 1

Return Dates:

Monday 5th June – Tuesday 27th June 2023

Upload your file to:

<http://apps.warwickshire.gov.uk/SchoolUpload>



In Support of
Learning



ICT Development
Service

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Key Stage 1 2023 – Year 2

Please see the following website for information on how these tests will be administered in 2023/2024 <https://www.gov.uk/guidance/primary-assessments-future-dates>

NB:

- Check for Missing Results – files must **not** be uploaded to the LA with missing results.
- All pupils within Year 2 group must be included in the CTF file submitted.
- Remember if changing any results in the marksheet, click on **calculate** and **save** the marksheet before creating the CTF and uploading to the **LA**
- Teachers and Headteachers will need to check/sign off marksheets
- Upload **Key Stage 1** results, to the LA via CTF to
Please see **Book 8 – Exporting Uploading EYFS Phonics & KS1 results** for guidance

<http://apps.warwickshire.gov.uk/SchoolUpload>

Key Stage 1 2023 – Year 2

Selecting Key Stage 1 Wizard

Use route: **Tools/Performance/Assessment/Wizard Manager** to display the first page of the wizard.

Name	Edit Date	Complete
EYFS Revised Profile Wizard 2023	9/1/2022	<input type="checkbox"/>
Key Stage 1 Wizard England 2023	9/1/2022	<input type="checkbox"/>
Key Stage 2 MTC Wizard 2023	9/1/2022	<input type="checkbox"/>
Key Stage 2 Wizard England 2023	9/1/2022	<input type="checkbox"/>
Year 1 Phonics Screening Wizard 2023	9/1/2022	<input type="checkbox"/>
Year 2 Phonics Screening Wizard 2023	9/1/2022	<input type="checkbox"/>

1. Highlight **Key Stage 1 Wizard 2023**

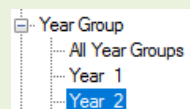
2. Click **Next**

Select the effective Group date
From: 9/1/2022 To: 9/31/2023 Refresh

- Course
 - National Curriculum Year
 - Exam Season Candidates
 - Assessment User Defined
- Ethnicity
- Home Language
- House
- New Intake Group
- Registration Group
- Year Group
 - All Year Groups
 - Year 1
 - Year 2**
 - Year 3

Selecting the Group

- Click on the Magnifying glass
- Click the + next to **Year Group**
- Select **Year 2**



If a **User Defined Group** has been created, click + next to **User Defined Group** and select the required group from the list.

6. Click **Apply**

Year 2

The Selected Group **Year 2** will now be displayed

7. Click **Next**

Template	Group	Last Used	Complete
KS1 A. Teacher Assessments 2023	Year 2		<input type="checkbox"/>
KS1 C. Test Outcomes 2023	Year 2		<input type="checkbox"/>
KS1 D. Broadsheet (Review) 2023	Year 2		<input type="checkbox"/>

There will be 3 marksheets available
KS1 A Teacher Assessments 2023 - This Marksheet can be used to record results for Reading, Writing, Mathematics and Science.
KS1 C Test Outcomes 2023 - This Marksheet

can be used to enter results of the reformed curriculum (Assessment without Levels) tests that support the Teacher Assessments made as part of the KS1 arrangements from 2023 onwards.

KS1 D Broadsheet (Review) 2023 - **NB**: This marksheet is for review purposes only. If you wish to amend any of the data shown in it please use either Marksheets KS1 A. and/or C. as required and then reload this marksheet.

Explanation of the Grades


Key Stage 1 Wizard 2023 Three Marksheets

**To be returned to the LA from
Monday 5th June - Tuesday 27th June**

Marksheets

Filter: Please select a Marksheet and click on the pencil to enter/edit data.

Template	Group	Last Used	Complete
KS1 A. Teacher Assessments 2023	Year 2		<input type="checkbox"/>
KS1 C. Test Outcomes 2023	Year 2		<input type="checkbox"/>
KS1 D. Broadsheet (Review) 2023	Year 2		<input type="checkbox"/>

To enter results into the **KS1A Teacher Assessments 2023** marksheet, either highlight and double click, or click on the  green pencil to the right of the panel

A marksheet with a list of current **Year 2** pupils will be displayed.

Results must be recorded for all pupils in **Year 2**

Students	KS1 Reading TA Key Stage 1 Validated Result	KS1 Writing TA Key Stage 1 Validated Result	KS1 Maths TA Key Stage 1 Validated Result	KS1 Science TA Key Stage 1 Validated Result	Missing Entries Check	No of Missing Entries
ABRAMS, Paul						
AINSLEY, Charlotte						
ALBERTS, Courtney						
ANDREWS, Ching						
ATKINS, Portia						
BARNES, Isaac						
BARNWELL, Emma-Jane						

Available Grades:

For KS1 TA, a valid code is required in all subjects. The table below shows the different codes that can be used to submit TA, including a description of each code.

Key Stage 1	Available Codes
English reading	GDS, EXS, WTS, PK4, PK3, PK2, PK1, EM, A
Mathematics	GDS, EXS, WTS, PK4, PK3, PK2, PK1, EM, A
English writing	GDS, EXS, WTS, PK4, PK3, PK2, PK1, EM, A
Science	EXS, HNM, A

Description of the Grades:

Grade	Description
GDS	Working in greater depth at the expected standard
EXS	Working at the expected standard
WTS	Working towards the expected standard
PK4	Pre Key Stage Standard 4
PK3	Pre Key Stage Standard 3
PK2	Pre Key Stage Standard 2
PK1	Pre Key Stage Standard 1
EM	Pupil assessed against the Engagement model
A	Absent
Q	Maladministration

Key Stage 1 2023 – Year 2

How to Enter results into the marksheet

1. Right click into the first cell
2. Choose **Select Grade for Cell**
3. Select the required grade,
4. Click **Apply & Next**

Continue to enter grades into all the cells/columns

5. When grades have been entered for all pupils, click **Save**

Any empty cells, the **Missing Entry Check** column will display a **Fail** and the empty cells will need a result before sending results to the Local Authority

The **No. of Missing Entries** will display how many results are missing. Eg **4:00**

The top screenshot shows a right-click context menu over a cell in the marksheet. The menu options are: View/Edit Result History..., View/Edit Note..., View/Edit Comment... F4, Copy Value, Select Grade for Cell, Select Colour for Cell, and Clear Cell Colour.

The middle screenshot shows the 'Select Grade for current cell' dialog box. It has a table with 'Grade' and 'Description' columns. The grades listed are GDS, EXS, WTS, PK4, PK3, PK2, PK1, EM, A, and Q. The 'Apply & Next' button is highlighted.

The bottom screenshot shows a summary table for the marksheet. The columns are: Students, KS1 Reading TA, KS1 Writing TA, KS1 Maths TA, KS1 Science TA, Missing Entries Check, and No of Missing Entries. The table lists pupils and their corresponding grades for each subject, with a 'Fail' and '4:00' in the 'Missing Entries Check' and 'No of Missing Entries' columns respectively.

Marksheet KS1 C. Test Outcomes 2023

This Marksheet is used to enter results of the reformed curriculum (**Assessment without Levels**) tests that support the Teacher Assessments made as part of the KS1 arrangements from 2023 onwards

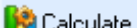

Students	KS1 GPWS Tests	KS1 GPWS Total Mark	KS1 GPWS Scaled Score	KS1 GPWS Outcome	KS1 Reading 1 Mark	KS1 Reading 2 Mark	KS1 Reading 1 Total Mark	KS1 Reading 2 Total Mark	KS1 Reading Outcome	KS1 Mathematics Tests	KS1 Maths Arithmetic Mark	KS1 Maths Arithmetic Scaled Score	KS1 Maths Arithmetic Outcome	KS1 Maths Test Mark	KS1 Maths Test Scaled Score	KS1 Maths Test Outcome
ABRAMS, Paul																
AINSLY, Charlotte																
ALBERTS, Courtney																
ANDREWS, Ching																
ATKINS, Portia																
BARNES, Isaac																

Marksheet KS1 D. Broadsheet Revised 2023

This Marksheet is used to review the **Test and Teacher Assessment results of the reformed curriculum (Assessment without Levels)** that have been entered in support of the KS1 arrangements from 2023 onwards.

Students	KS1 GPWS Tests	KS1 GPWS Total Mark	KS1 GPWS Scaled Score	KS1 GPWS Outcome	KS1 Reading 1 Mark	KS1 Reading 2 Mark	KS1 Reading 1 Total Mark	KS1 Reading 2 Total Mark	KS1 Reading Outcome	KS1 Mathematics Tests	KS1 Maths Arithmetic Mark	KS1 Maths Arithmetic Scaled Score	KS1 Maths Arithmetic Outcome	KS1 Maths Test Mark	KS1 Maths Test Scaled Score	KS1 Maths Test Outcome	KS1 Teacher Assessments
ABRAMS, Paul																	
AINSLY, Charlotte																	
ALBERTS, Courtney																	
ANDREWS, Ching																	
ATKINS, Portia																	
BARNES, Isaac																	
BARNWELL, Emma-Jane																	
BOLTON, James																	
BURROWS, Matthew																	
CARLTON, Jack																	

NB: This marksheet is for review purposes only. If you need to amend any of the data shown in it please use either Marksheets KS1 A. and/or C. as required and then reload this marksheet

Remember:! To Calculate  and  Save each of the marksheets

Key Stage 1 2023 – Year 2