Data Collection Changes

Pupil Census Spring 2023/24

For All Schools

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New data items for 23/24

Sex and gender identity

The current gender data item has been replaced by the new sex data item.

The change from gender to sex is being rolled out across all DfE collections over the next year or so. The sex data item (a value which identifies the sex of a person as recognised in law) is collected on a mandatory basis.

The gender ID data item has been created so schools and other institutions can record gender identity for local use, should they wish to. The DfE will not collect this data item.

January Specific Data Items

Selected Period *(Not for Nursery or Special Schools)*

Details are required about all **classes running at a designated time on Census Day**. A **Selected Period** is a specific lesson time which is based on the last digit of your school's DfE number. See document ***6 Selected Period***, Primary or Secondary for additional information.

Pupil Reconciliation *(Not for Nursery or Special Schools)*

This is an account of where on roll students are, during your designated Selected Period, if they are not recorded in the Classes panel. See document ***7 Spr Create a Census Return***

Number of FSM taken

The number of free school meals taken on census day needs to be manually entered via the **General** census panel. See document ***7 Spr Create a Census Return***

Admissions Appeals

Admissions appeals are only required from schools and academies responsible for their own admission appeals. This would include all Voluntary Aided and Foundation schools as well as Academies. See ***Appendix 7 – How to enter Admissions Appeals data***

Child Care Places

See document ***05 Update Childcare Places*** for more information and if needed, please find the DfE's definitions of the different types of childcare in document ***Appendix 1 Index of Collected Data***

Early Years Pupil Premium *(Only for Nursery pupils)*

Access to the **Early Years Pupil Premium Receipt** table is only via the Early Years census panel.

Note this is to record pupils in receipt of funding, rather than eligibility for funding.

See document ***4 Updating Statutory Tables***

2 Year Old Basis for Funding *(Only for Nursery pupils)*

Access to the **2-Year-Old Basis for Funding** table is via the Early Years census panel.
See document ***4 Updating Statutory Tables***

Learner Support Code *(Only for eligible Pupils aged 16-19)*

The DfE will only collect the Vulnerable Group Bursary and the Discretionary Bursary in Spring returns. See Appendix ***A1 Index of Collected Data***

SEN Need Type ranking

In Spring returns, the DfE collects only the first two Need Types of students with SEN. It is important then to ensure that the primary need is ranked as '1' with any secondary need ranked as '2'. See Appendix ***A1 Index of Collected Data***

SEN Provision – Members of an SEN Unit

This field identifies pupils with SEN who are members of a SEN unit. SEN units are special provisions within a mainstream school where the pupils with SEN are taught within separate classes for at least half of their school time. See Appendix ***A1 Index of Collected Data***

Existing Data Items

Young Carer Indicator - *All schools except Nursery*

This data item records whether a pupil has been identified as a young carer and by whom.
Please see **A1 Index of Collected Data** document for more details on how to hold this data.

School Time - *All schools except Nursery*

The first collection of this data was in the **January 2023** census. It is now a statutory data item.
Please see **A1 Index of Collected Data** document for more details on how to hold this data.

School Arranged Alternative Provision Placements - *All Schools except Nursery.*

The DfE made AP data items mandatory from the Spring 2023 census onwards. **Alternative provision company number** and **Alternative provision placement postcode** is additionally required from the Spring 2023 census onwards.

The collection period for these placements is from the day after the previous census return to the current census day inclusive.

For detailed instructions on how to enter and maintain AP Placements, please see Appendix ***A12 Managing Alternative Provision Placements***

Attendance Codes

The attendance **X** code should only be used for students who are non compulsory school age.

Free School Meals Entitlement

To minimise the impact of the rollout of universal credit to determine eligibility for free school meals, transitional arrangements have been put in place to ensure that no pupil loses a meal as a result of these changes.

Transitional protections ensure that any pupil in receipt of free school meals on **31st March 2018 until 31st March 2023**, should continue to receive free school meals until the end of the universal credit roll out period. This covers until at least **March 2025** and applies even if their circumstances change and they would no longer meet the eligibility criteria.

You should not enter end dates unless:

- a parent has said that they do not wish the child to be recorded as eligible for free school meals and receive a free school meal
- a pupil transfers from another UK country – their non-English free school meals must have an end date
- a parent notifies the school that their support under the Immigration & Asylum Act 1999 or the pension credit has ended

Please note that as things stand the DfE will begin the process of ending the protection of FSM eligibility from Universal Credit on **31st March 2023**.
Any pupil with a start date for FSM after **31st March 2023 will not** be protected from Universal Credit and can be assigned an end date for FSM.

Any pupil with a start date for FSM on or before **31st March 2023 will continue** to be protected from Universal Credit until the end of their current phase of education, e.g. primary in year 6 or secondary in year 11, at which point they can be assigned an end date for FSM depending on their circumstances.
This means that the full impact on Deprivation Pupil Premium will be delayed by more than six years for many schools.

Consequently, it is not expected that FSM end dates will be returned in the school census during the transitional period unless a valid exception applies.

For further information regarding recording Free School Meals as part of the temporary **NRPF extension** please refer to the DfE's online census guidance found at:
https://www.gov.uk/guidance/complete-the-school-census/data-items-2021-to-2022

Funding and Monitoring Table changes

Tools / Statutory Return Tools / Update Funding and Monitoring Table

The Funding and Monitoring table is provided to enable schools to record aspects of the **Education Recovery Package**.

For the 2022 to 2023 and the 2023 to 2024 academic years, this table will identify pupils:

- in receipt of tutoring provided via the National Tutoring Programme (NTP)
- in receipt of tutoring funded by the 16 to 19 Tuition Fund - ***(Secondary schools only)***
- resitting or retaking full or part of their 16 to 19 study programme - ***(Secondary schools only)***

Previously, only school-led tutoring was collected but from the 1st August 2022 schools should record tutoring that was delivered via any of the following **National Tutoring Programme** delivery routes:

- tuition partners
- academic mentors
- school-led tutoring.

More information about the National Tutoring Programme is available on the GOV.UK website https://www.gov.uk/government/publications/national-tutoring-programme-ntp

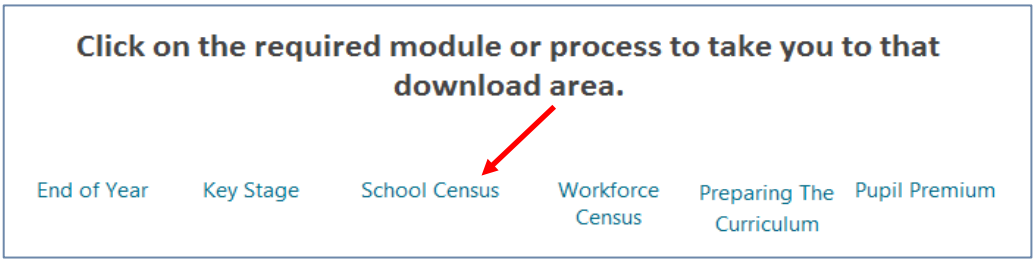
Please refer to ***Appendix 4 Updating Statutory Tables – page 2*** for a detailed explanation of how this table should be populated.

Video support *– not in your ebook*

If you find it useful, there a few video demonstrations on how to enter data into the different census, statutory tables.
Please use either the **WeLearn** portal: http://bit.ly/midaspages
OR
the **Downloads** site: http://wsd.we-learn.com/downloads
to access these resources.

WeLearn Portal

Select the **Documentation** menu option.



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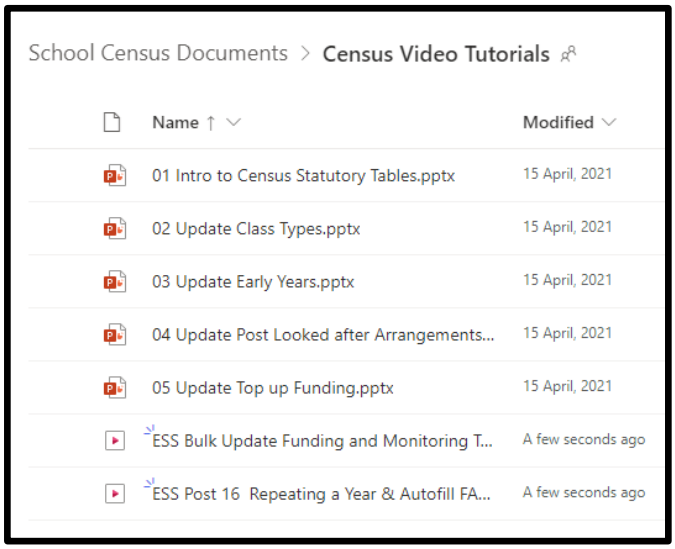
Select the **Pupil Census** folder
Select **Census Video Tutorial** folder



Downloads Site

wsd.we-learn.com - /downloads/

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Select **Census Video Tutorials** folder

[To Parent Directory]

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4/15/2021	2:27 PM	13491402	05 Update Top up Funding.pptx
9/5/2022	11:24 AM	10250107	ESS Bulk Update Funding & Monitoring Table.mp4
9/5/2022	11:24 AM	10250107	ESS Post 16 Repeating a Year & Autofill FAM Table.mp4